Appendix P

Project Advisory Committee Summary
CSAH 1 Corridor Preservation Study
Project Advisory Committee
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PROJECT ADVISORY COMMITTEE MEETING #1 - THURSDAY, AUGUST 10, 2006: 5:30 PM

Meeting Objective: Identify and locate known features/constraints that may affect corridor location and begin identifying planning alternatives.

Agenda

1. Existing Information
   a. Review Maps
      - Existing Conditions
      - Known Sensitive Areas
      - Known Natural Features
      - Prime Farmlands
      - Floodplain
      - Suitable Soils for Roadway Construction
      - Potential Cannon River Crossing Areas
   b. Identify Other Known or Potential Resources/Features

2. Planning Alignment Location Brainstorming

PROJECT ADVISORY COMMITTEE MEETING #2 - THURSDAY, SEPTEMBER 14, 2006: 5:30 PM

Meeting Objective: Review Planning Alignment Concepts and prepare of Public Information Meeting.

Agenda

1. Environmental Overview Memorandum
2. Review of Rice County Meeting with Mn/DOT – August 23, 2006
3. Review and Evaluate Planning Alignment Concepts
4. Prepare for Elected Officials Workshop
5. Prepare for Public Information Meeting – Thursday, October 12, 2006

PROJECT ADVISORY COMMITTEE MEETING #3 - THURSDAY, NOVEMBER 2, 2006: 5:00 PM

Meeting Objective: Review Public Input Received, Review Planning Alignment Concepts and Evaluation Criteria/Matrix, Tentatively Identify Preferred Planning Alignment(s).

Agenda

1. Review Public Input Received
2. Review and Evaluate Planning Alignment Concepts
   a. Travel Time Estimates
   b. Project Cost Estimates
   c. Evaluation Matrix
   d. Initiate Screening for Fatal Flaws
3. Planning Alignment Selection Process
4. Other Items
   a. TH 246/CSAH 1/CSAH 22/CR 81 Alternatives Analysis
   b. Prepare for Elected Officials Workshop – Date TBA
PROJECT ADVISORY COMMITTEE MEETING #4 - THURSDAY, DECEMBER 14, 2006; 6:30 PM

Meeting Objective: Review Input Received from Elected Officials, Review Preferred Planning Alignment Concept and Final Evaluation Matrix, Formally Identify Preferred Planning Alignment.

Agenda
1. Review Elected Officials Input Received
2. Review Preferred Planning Alignment Concept(s)
   a. Comparison to Jefferson Parkway Concept
   b. Integration of Preferred Planning Alignment with Dundas Land Use Planning
   c. TH 246/CSHA 1/CSHA 22/CR 81 Intersection Alternatives
3. Planning Alignment Selection
   a. Conceptual Layout and Profile for Preferred Planning Alignment
   b. TH 3/CSHA 1 Access Management Technical Memorandum
   c. CSAH 1 Land Use Technical Memorandum
   d. Memorandum of Understanding
   e. Study Report
   f. Public Information Meeting

PROJECT ADVISORY COMMITTEE MEETING #5 - THURSDAY, FEBRUARY 1, 2007; 5:30 PM

Meeting Objective: Review Preferred Planning Alignment Layout and Profile, Review Draft Memorandum of Understanding, Prepare for Public Information Meeting

Agenda
1. Review Preferred Planning Alignment Layout and Profile
2. Department of Natural Resources Input Received
3. Presentation of Draft Memorandum of Understanding
4. Public Information Meeting
   a. Thursday, February 22nd at Northfield Community Center
5. Next Steps
   a. TH 3/CSHA 1 Access Management Technical Memorandum
   b. TH 246/CSHA Intersection Technical Memorandum
   c. CSAH 1 Land Use Technical Memorandum
   d. Study Report
   e. Memorandum of Understanding

PROJECT ADVISORY COMMITTEE MEETING #6 - THURSDAY, MARCH 29, 2007; 5:30 PM

Meeting Objective: Review Preferred Planning Alignment Layout and Profile, Review Comments on Draft Memorandum of Understanding, Review input from Public Information Meeting

Agenda
1. Review Input from Public Information Meeting
2. Review Agency Comments on Draft MOU
3. Review Estimated Project Costs and Cost Sharing
4. Status of Study Documentation
5. Review of Alternative Planning Alignment Concept
Meeting Objective: Review Goals and Objective of Study, Review Comments on Draft Memorandum of Understanding, Identify Next Steps in Process

Agenda

1. Review Goals & Objectives of Study
2. Review Agency Comments on Draft MOU
3. Identify Next Steps in Process
County Highway 1 Corridor Preservation Study

Memorandum of Understanding (MOU)
Project Advisory Committee Meeting
February 1, 2007

Purpose of Memorandum of Understanding (MOU)
- Identify the preferred planning alignment for CSAH 1
- Address the basic relationship, roles and responsibilities of each partner
- Provide a framework for the preservation of the proposed planning alignment including activities such as: environmental review, right-of-way identification and acquisition, roadway design, access management, and roadway jurisdictional modifications

Corridor Details
- Preferred planning alignment alternative is displayed as Attachment A
- MOU divided into four (4) segments
  - Segment 1 – Baldwin Avenue to Cates Avenue
  - Segment 2 – Cates Avenue to CR 78
  - Segment 3 – CR 78 to TH 3
  - Segment 4 – TH 3 to TH 246
- Includes design criteria, typical section, right-of-way, access management, construction staging, future of existing CSAH 1 & local roadway connection requirements

Segment 1: Baldwin Avenue to Cates Avenue
- Segment not within an area anticipated in the near term for urbanization
- Rice County will lead the effort to preserve & develop this corridor segment
- Costs for construction will be shared by government agencies consistent with the Rice County Cost Participation Policy

Responsibilities
Segment 1: Baldwin Avenue to Cates Avenue
- Rice County
  - Prepare EAW at County's expense
  - Acquire all necessary right-of-way
  - Design & construct all improvements after receiving Bridgewater & Dundas comments
  - Plan for, accommodate, own & maintain stormwater pond for ultimate 4-lane facility
  - Fund future roadway at cost participation policy level
  - Agreement with Bridgewater for existing CSAH 1 jurisdictional transfers

Responsibilities
Segment 1: Baldwin Avenue to Cates Avenue
- All Communities & Mn/DOT
  - Support efforts of other study partners responsible for this segment, including securing funding
- Dundas
  - Potential offsite participation (e.g. stormwater treatment, wetland mitigation)
- Bridgewater
  - Cost participation consistent for County Cost Participation Policy for municipalities less than 5,000 population
  - Construction costs of Cabot Avenue & Cates Avenue improvements
  - Agreement with Rice County for existing CSAH 1 jurisdictional transfers
Segment 2: Cates Avenue to CR 78

- Segment within orderly annexation agreement between Bridgewater & Dundas and is anticipated in the near term to become urban
- Dundas will lead the effort to preserve and develop the corridor
- Costs for construction of interim improvements and complete right-of-way dedication will be born by developers

Responsibilities
Segment 2: Cates Avenue to CR 78

- Dundas
  - Lead efforts to acquire right-of-way for 4-lane roadway & construct interim improvements through the platting process
  - Complete ALAR to address planned roadway & development activities prior to further preliminary plat approval
  - Plan for, accommodate, own & maintain stormwater for ultimate 4-lane facility
  - Construct 2-lane rural highway on east bound alignment
  - Agreement with Rice County for existing CSAH 1 jurisdictional transfers

- Rice County
  - Review & guidance to Dundas on ALAR
  - Review & approval of construction plans & developer concept plans
  - Agreement with Bridgewater & Dundas for existing CSAH 1 jurisdictional transfers

- All Communities & Mn/DOT
  - Support efforts of other study partners responsible for this segment, including securing funding

Segment 3: CR 78 to TH 3

- Rice County will lead the effort to preserve and develop the corridor
- Rice County will lead the effort to pursue State and federal transportation funding and assess all other potential funding sources, in partnership with Dundas, Northfield, Northfield Township, and Bridgewater Township
  - Key for large projects to successfully compete for transportation funding is project readiness, including preservation of a corridor, completion of an environmental review, and construction of adjacent roadway segments
  - Other corridor segments may need to be completed to better compete against other projects seeking funding

Responsibilities
Segment 3: CR 78 to TH 3

- Rice County
  - Prepare EAW & potential EIS & fund 50% of cost
  - Review & comment on developer concept plans
  - Design & construct all improvements after receiving Dundas & Northfield comments
  - Acquire all necessary right-of-way not obtained through plat dedication
  - Fund consistent with County Cost Participation Program for municipalities over 5,000 population
  - Actively pursue funding
  - If outside funding is obtained County Cost Participation Program shall apply for local match &/or unfunded portions

- Dundas & Northfield
  - Reimburse Rice County
    - 20% of environmental review costs
    - Right-of-way acquisition costs not obtained through plat dedication
    - 50% of the total city share (50% of 45% city share)
    - Influence subdivision design consistent with roadway spacing identified
    - Distribute concept plans to County & the other city for written comments
    - Acquire right-of-way for 4-lane roadway through plat dedication
    - Review & provide written comments on proposed design & construction plans
    - Work together to plan for a regional stormwater treatment pond for all of Segment 3 & approximately 4,000 feet of Segment 4
Responsibilities
Segment 3: CR 78 to TH 3
- Dundas
  - Agreement with Rice County for existing CSAH 1 jurisdictional transfers
  - Accommodate, own & maintain stormwater pond
- Bridgewater
  - 10% of environmental review costs
- Northfield
  - Provide City Council resolution dismissing Jefferson Road Cannon River Crossing from further consideration
- All Communities & Mn/DOT
  - Support efforts of other study partners responsible for this segment, including securing funding

Segment 4:
TH 3 to TH 246
- Rice County will lead the effort to preserve and develop the corridor since the segment is located along the community boundaries
- Cost participation for Bridgewater, Dundas, and Northfield will be consistent with the County's Cost Participation Policy, including right-of-way preservation and acquisition
- Each city will be responsible for obtaining right-of-way during the platting process of adjacent properties

Responsibilities
Segment 4: TH 3 to TH 246
- Rice County
  - Prepare EAW & fund 50% of cost
  - Review & comment on developer concept plans
  - Design & construct all improvements after receiving Dundas & Northfield comments
  - Acquire all necessary right-of-way not obtained through plat dedication
  - Fund consistent with County Cost Participation Policy for municipalities over 5,000 population
- All Communities & Mn/DOT
  - Support efforts of other study partners responsible for this segment, including securing funding
- Northfield
  - Accommodate, own & maintain stormwater pond

Responsibilities
Segment 4: TH 3 to TH 246
- Dundas & Northfield
  - Reimburse Rice County
    - 20% of environmental review costs
    - Right-of-way acquisition costs not obtained through plat dedication
    - 50% of the total city share (50% of 45% city share)
  - Influence subdivision design consistent with roadway spacing identified
  - Distribute concept plans to County & the other city, Bridgewater, and Northfield Township for written comments
  - Acquire right-of-way for 4-lane roadway through plat dedication
  - Review & provide written comments on proposed design & construction plans
  - Work together to plan for a regional stormwater treatment pond for all of Segment 4, except the westerly approximately 4,000 feet

TH 3 Corridor Access
- Cannon Lane in Northfield to the Cannon River Bridge in Bridgewater
- TH 3/CSAH 1 Technical Memorandum (Attachment B) identifies the existing and future intersection locations
- Dundas and Northfield will lead the development of local roadway connections to TH 3 through the development process
- Access and traffic control approval will be acquired from Mn/DOT consistent with MOU.

Responsibilities
TH 3 Corridor Access
- Dundas
  - Assist Rice County in the realignment of CSAH 20 intersection
    - Acquire right-of-way through plat dedication
    - Fund consistent with County Cost Participation Policy
  - Existing intersection becomes a right-in, right-out access only west of TH 3 
    - Jurisdiction transfers to city
  - Assist Mn/DOT in construction of a permanent traffic signal at Hester Street & provide 50% of the project costs
  - Extend Stafford Road south to intersect with CSAH 20 no less than 1/8 mile southeast of TH 3
  - Consult with Mn/DOT on any proposed traffic control changes & conduct an intersection control evaluation prior to consideration of any changes at the expense of the proposing jurisdiction
Responsibilities
TH 3 Corridor Access

- Northfield
  - Consult with Mn/DOT on any proposed traffic control changes &
  conduct an intersection control evaluation prior to consideration of any
  changes at the expense of the proposing jurisdiction
- Rice County
  - Lead agency in design & construction of CSAH 20 realignment
  - Fund consistent with County Cost Participation Policy
  - Transfer jurisdiction of existing roadway northwest of TH 3 to Dundas
  - Provide access permit for Stafford Road extension no less than 1/8 mile
  southwest of TH 3
  - Consult with Mn/DOT on any proposed traffic control changes &
  conduct an intersection control evaluation prior to consideration of any
  changes at the expense of the proposing jurisdiction

Responsibilities
TH 3 Corridor Access

- Mn/DOT
  - Uphold the MOU when making decisions relative to access
  location & traffic control
  - Grant an access permit to Rice County for a new primary
  intersection 1/4 mile south of Hester Street for the realignment
  of CSAH 20, conditional on restricting the existing access to a
  right-in, right-out access only northwest of TH 3
  - Facilitate the design & construction of a permanent signal at
  Hester Street & share the cost with Dundas consistent with
  Mn/DOT’s cost participation policy
  - Consult with Dundas, Northfield & Rice County on any
  proposed traffic control changes & conduct an intersection
  control evaluation prior to consideration of any changes at
  the expense of the proposing jurisdiction

TH 246/CSAH 1 Intersection

- TH 246/CSAH 1 Intersection Technical
  Memorandum (Attachment C) identifies traffic
  control recommendations for this intersection
  and intersection spacing recommendations
  south of the intersection
  - No Change At This Time
  - Roundabout, All-Way Stop, or Traffic Signal As
  Traffic Volumes Warrant
  - Right-of-Way Preservation for a Roundabout
  - Realignment of CSAH 22 to 1/4 mile south of CSAH 1

TH 246/CSAH 1 Intersection

- The County will lead the development of the
  CSAH 22 realignment in partnership with
  Mn/DOT
  - Mn/DOT will lead the implementation of traffic
  control changes at the intersections in
  partnership with the County, Dundas, and
  Northfield

Responsibilities
TH 246/CSAH 1 Intersection

- Rice County
  - Lead agency in design & construction of CSAH 22 realignment
  - Acquire all necessary right-of-way
  - Design & construction administration
  - Fund consistent with County Cost Participation Policy
  - Agreement with Bridgewater & Northfield Townships for private property
  access, jurisdictional transfers, and elimination of vacated roadway
  - Participate in Cost of TH 246/CSAH 1 improvements consistent with
    Mn/DOT Cost Participation Policy
- Dundas & Northfield
  - Influence subdivision design & acquire right-of-way through plat
    dedication
  - Participate in Cost of TH 246/CSAH 1 improvements consistent with
    Mn/DOT Cost Participation Policy

Responsibilities
TH 246/CSAH 1 Intersection

- Mn/DOT
  - Uphold the MOU when making decisions relative to access
    location & traffic control
  - Grant an access permit to Rice County for a new
    primary intersection 1/4 mile south of the CSAH 1
    intersection, conditional on closure of the existing
    CSAH 22 intersection
  - Consult with Dundas, Northfield & Rice County on
    any proposed traffic control changes & conduct an
    intersection control evaluation prior to consideration of
    any changes at the expense of the proposing
    jurisdiction
General Provisions

- Failure by any party to implement responsibilities may jeopardize the ability to implement the realignment of CSAH 1.
- Parties shall attempt to secure reasonable funding, and acknowledge that activities are subject to the availability of appropriated funds.
- Each party pledges to implement this MOU & to further its goals & to attempt to resolve any disputes related to this MOU through open discussions.
- Amendments to this MOU may be made by mutual agreement in writing by authorized representatives of the parties.
- Nothing in this MOU shall be construed to:
  - Prevent any party from addressing any unforeseen safety issue
  - Modify or amend any statutory or legal obligations of the parties.