



ENVIRONMENTAL SERVICES
320 Third Street NW • Faribault, MN 55021
(507) 332-6113 • Fax (507) 332-6277
www.co.rice.mn.us

POLE BUILDING PERMIT REQUIREMENTS

The following information must be submitted before a building permit can be processed and approved:

- 1. Survey or Site Plan**
- 2. Building Plans**
- 3. Erosion Control Plan**
- 4. Truss Specs**
- 5. Septic System Certificate of Compliance, if required**
- 6. Use of Building**
- 7. Engineered plans required for buildings over 1000 sqft and/or with side walls taller than 10ft.**

Allow **10-15** business days for processing.

Apply for this permit online at <https://permits.co.rice.mn.us> and choose: Building Permit Application.

BUILDING PLANS:

Elevation Drawings: [exterior views], of front, rear and sides of the finished building.

Floor Plans: post location and post spacing; window and door locations [safety glazing if required], interior walls, header sizes, stairs and plumbing (including floor drain locations if any); mechanical equipment and mezzanine, if any.

Section Drawings [side cutaway view] showing the details of the footing, insulation (if any), floor, wall and roof construction. Provide roof truss specifications.

Please refer to the **Inspectron Post Frame Structure Policy** for more information. It is located on our website at <https://www.co.rice.mn.us/160/Building-Division>.

GENERAL INFORMATION

General Zoning requirements must be met. Contact our office at 507-332-6113 for specific requirements. A zoning permit application is required if a variance, conditional use permit or special evaluation is necessary for your project. Building permits will not be issued until all zoning requirements are approved.

Driveway Permits may be required for access to state, county or township roads. For specific requirements for state highways contact the Minnesota Department of Transportation at 507-455-5805; for county roads contact the Rice County Highway Department at 507-332-6110; and for township roads contact your township clerk.

Electrical wiring must be inspected and approved by a state electrical inspector. Contact Minnesota Electrical Inspector Randy Edel at 507-334-3748 from 7:00 am to 8:30 am, Monday through Friday, to schedule an inspection or to answer your electrical questions.