



ENVIRONMENTAL SERVICES
320 Third Street NW • Faribault, MN 55021
(507) 332-6113 • Fax (507) 332-6277
www.co.rice.mn.us

MANUFACTURED (MOBILE) HOUSE PERMIT REQUIREMENTS

*****NOTE: Manufactured home must be a MINIMUM of 16-ft wide*****

The following information must be submitted before a building permit can be processed and approved:

- 1. Survey or Site Plan**
- 2. Erosion Control Site Plan**
- 3. Plans/Installation Instructions (one full set submitted to office)**
- 4. Gas Piping Contractor (name, address, phone #, license #, email)**
- 5. Septic System Permit/Design or Septic Certificate of Compliance**
- 6. Driveway Permit from roadway authority – (if required)**
- 7. Miscellaneous as required per staff review**

Allow **10-15** business days for processing.

Apply for this permit online at <https://permits.co.rice.mn.us> and choose #1: Building Permit Application.

Plans/Installation Instructions:

- Floor Plans of the home showing the length and width of the home, room layout and use of rooms [bedroom, bathroom etc.]. If a basement is being installed, include floor plans of the basement, footing sizing, foundation insulation and foundation material being used.
- Installation Instructions showing the anchoring and support system designed by the manufacturer. If the manufacturer's instructions are not available, the home must be anchored and supported per section 1350 of the Minnesota State Building Code.
- A Cross Section of the footings and foundation is required if a basement or frost footing foundation is being installed.

SEE ANCHOR & PIER PLANS SPECIFICATIONS ATTACHED BELOW

DRIVEWAY PERMIT: Driveway permits may be required for access to state, county or township roads. For specific requirements for state highways contact the MN Department of Transportation at 507-455-5805; for county roads contact the Rice County Highway Department at 507-332-6110; for township roads contact your township clerk.

Gas Piping Contractor: Provide the name and phone number of the contractor performing the air test on the gas piping inside the home. The test must be witnessed by an inspector before the home can be occupied.

MISCELLANEOUS: Other information as may be deemed necessary.

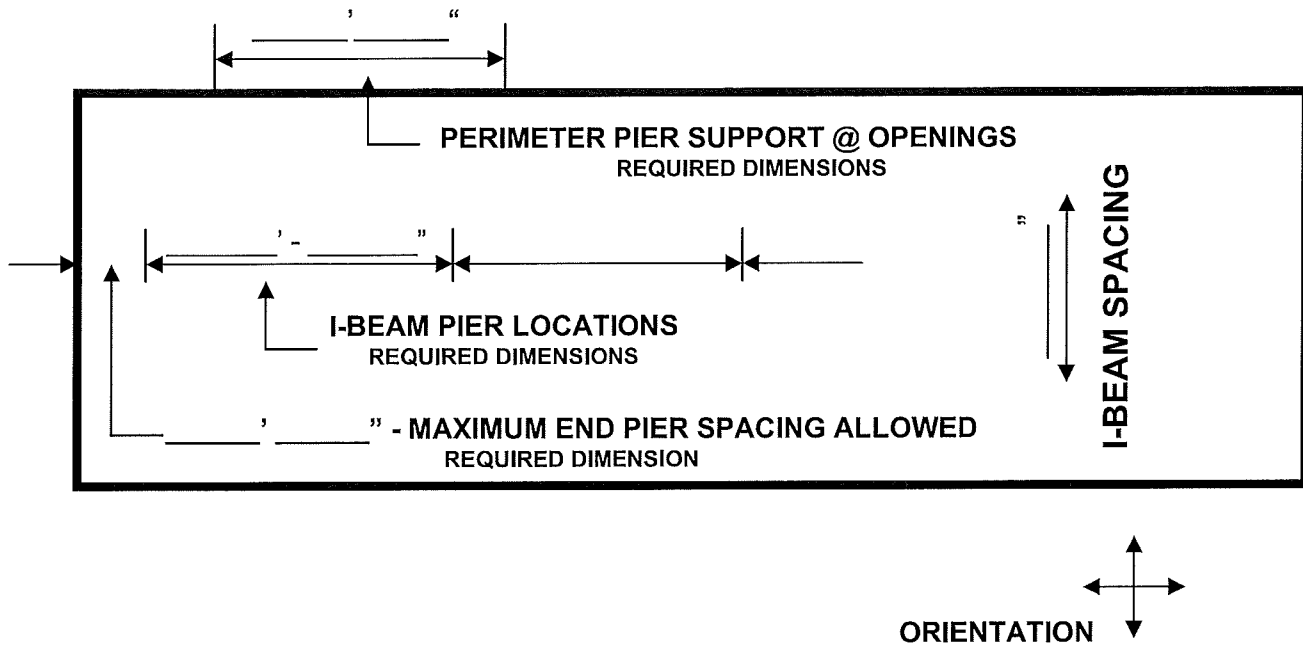
GENERAL INFORMATION

General Zoning requirements must be met. Contact our office at 507-332-6113 for specific requirements. A zoning permit application is required if a variance, conditional use permit or special evaluation is necessary for your project. Building permits will not be issued until all zoning requirements are approved.

Electrical wiring: must be inspected and approved by a state electrical inspector. Contact Minnesota Electrical Inspector Randy Edel at 507-334-3748 from 7:00 am to 8:30 am, Monday through Friday, to schedule an inspection or to answer electrical questions.

A Certificate of Occupancy is required before the house can be occupied. All required inspections must be completed and approved, including final approval from the State Electrical Inspector.

SINGLE-WIDE SUPPORT PIER PLAN (TYPICAL)



MANUFACTURER INFORMATION

Name _____
 Home Size _____
 Maximum I-Beam Spacing _____
 Door Openings _____
 I-Beam Loading PLF _____
 Maximum End Support (I-Beam) _____
 Ground Moisture Control ___ Yes ___ No
 Grading to Slope **AWAY** From Home _____

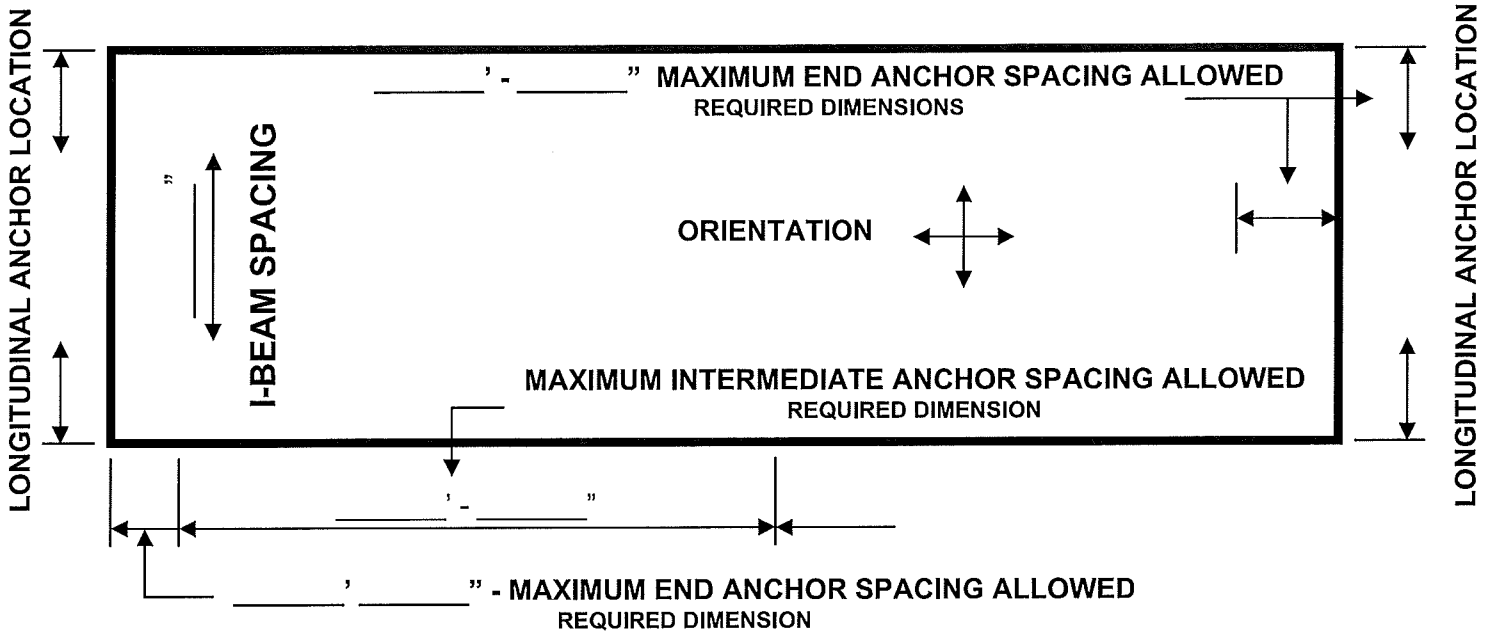
SOIL INFORMATION

Classification No. _____
 Soil Bearing Capacity _____

FOOTING INFORMATION

I-Beam _____ x _____ x _____

SINGLE-WIDE ANCHORING PLAN (TYPICAL)



MANUFACTURER INFORMATION

Name _____
 Home Size _____
 Maximum I-Beam Spacing _____
 Maximum Anchor Spacing _____

SOIL INFORMATION

Classification No. _____
 Soil Bearing Capacity _____

ANCHORING INFORMATION

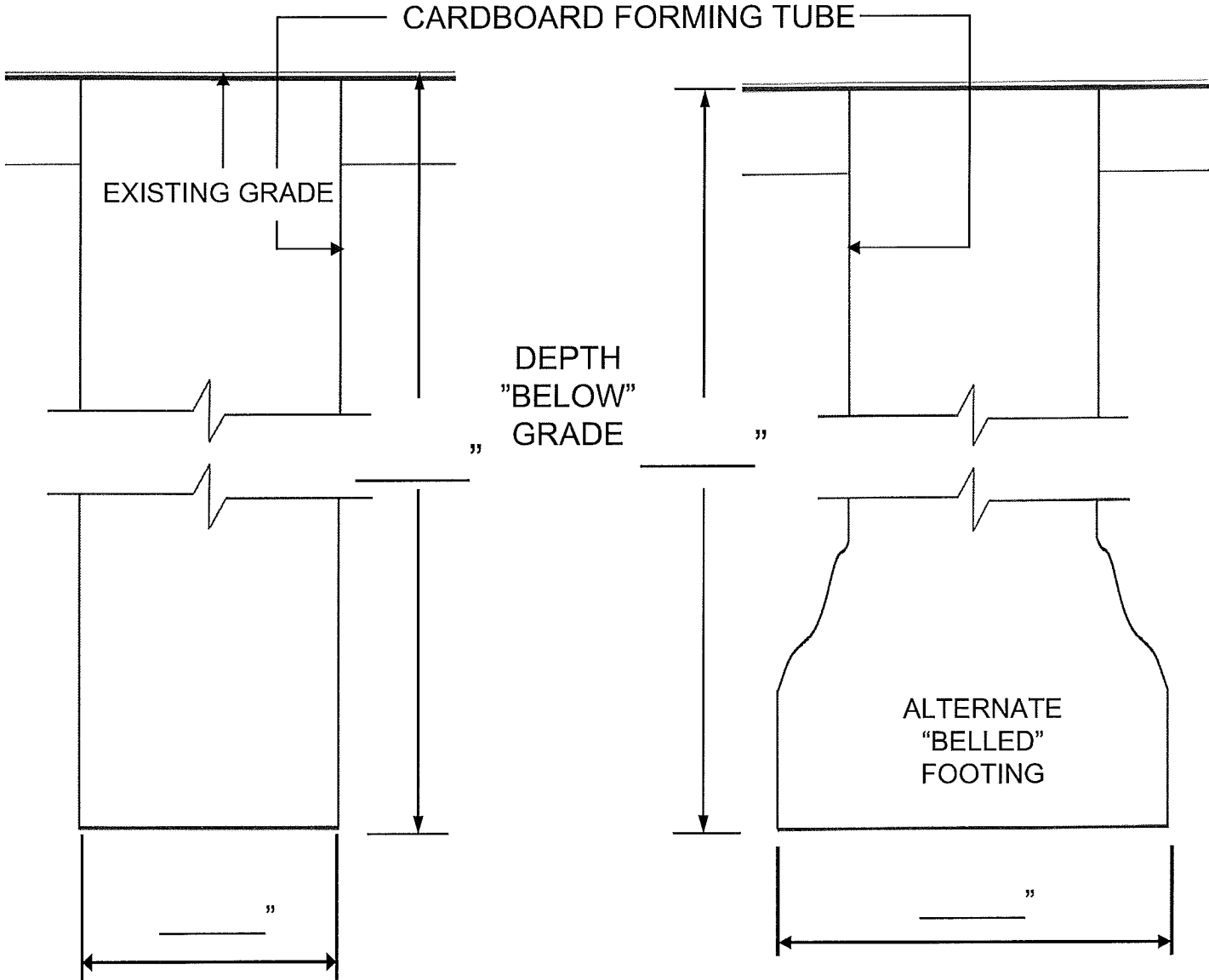
Ext. Wall Height _____
 Roof Pitch _____
 Height From Ground to
 Frame Connection _____

ANCHORING INFORMATION Cont.

Anchor Manufacturer _____
Lateral Anchors Req'd **YES** or **NO**
 Anchor P.N. _____
 Connector P.N. _____
Longitudinal Anchors Req'd **YES** or **NO**
 Anchor P.N. _____
 Connector P.N. _____
 No. Per End _____

* P.N. = Part or Product Number

FROST DEPTH PIER SECTION VIEW



SOIL CLASSIFICATION _____

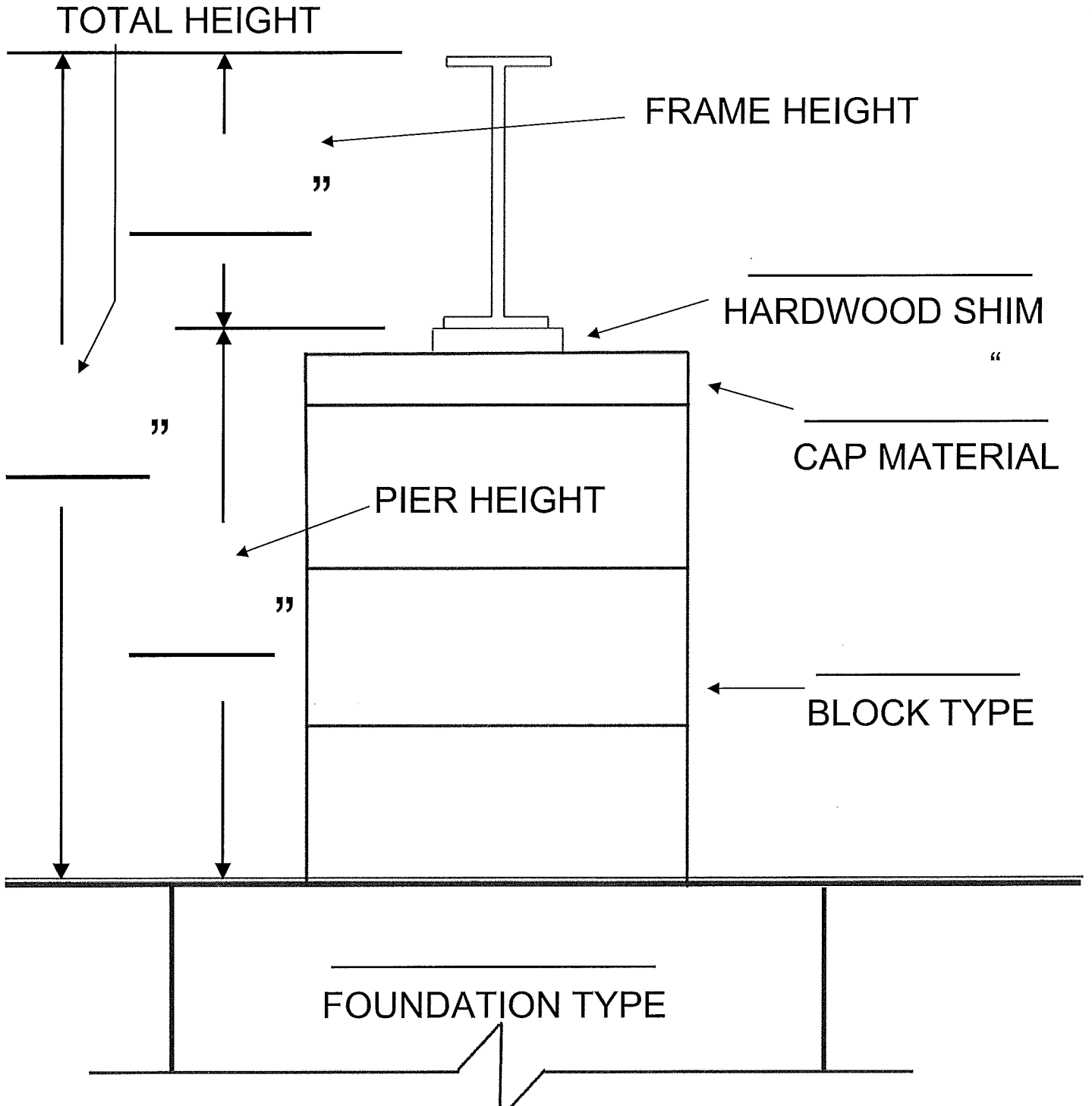
SOIL BEARING CAPACITY _____ PSF

FOOTING AREA _____ SQ. IN.

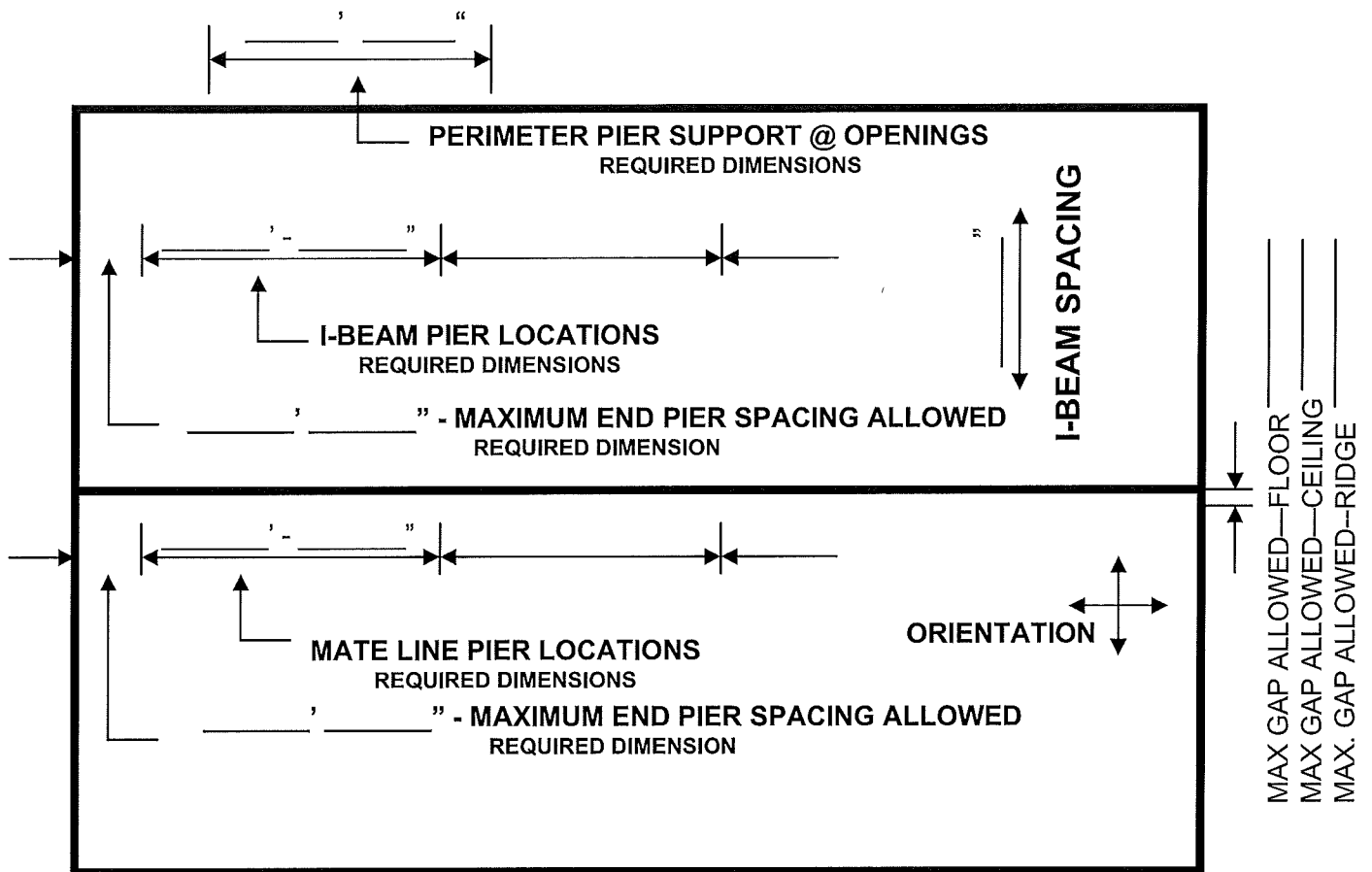
SOILS TOTAL LOAD CAPACITY _____

PSI CONCRETE _____

FRAME PIER SECTION VIEW



DOUBLE-WIDE SUPPORT PIER PLAN (TYPICAL)



MANUFACTURER INFORMATION

Name _____
 Home Size _____
 Maximum I-Beam Spacing _____
 Door Openings _____
 I-Beam Loading PLF _____
 Maximum End Support (I-Beam) _____
 Ground Moisture Control Yes No
 Mate Line Loads _____
 Grading to Slope **AWAY** From Home _____

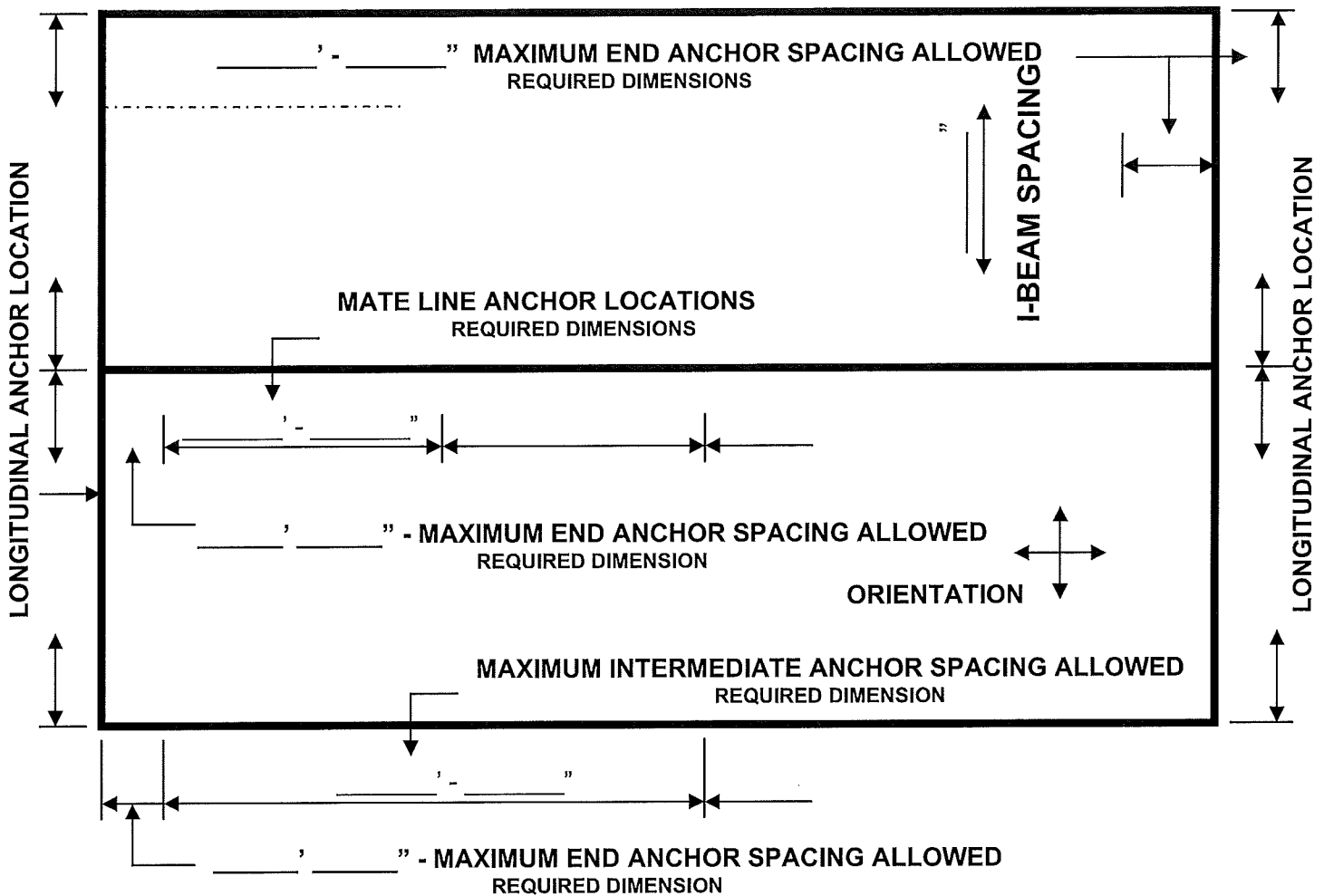
SOIL INFORMATION

Classification No. _____
 Soil Bearing Capacity _____

FOOTING INFORMATION

I-Beam _____ x _____ x _____
 Mate Line _____ x _____ x _____

DOUBLE-WIDE ANCHORING PLAN (TYPICAL)



MANUFACTURER INFORMATION

Name _____
 Home Size _____
 Maximum I-Beam Spacing _____
 Maximum Anchor Spacing _____

SOIL INFORMATION

Classification No. _____
 Soil Bearing Capacity _____

ANCHORING INFORMATION

Ext. Wall Height _____
 Roof Pitch _____
 Height From Ground to
 Frame Connection _____

ANCHORING INFORMATION Cont.

Anchor Manufacturer _____
Lateral Anchors Req'd **YES** or **NO**
 Anchor P.N. _____
 Connector P.N. _____
Longitudinal Anchors Req'd **YES** or **NO**
 Anchor P.N. _____
 Connector P.N. _____
 No. Per End _____
Mate Line
Lateral Anchors Req'd **YES** or **NO**
 Anchor P.N. _____
 Connector P.N. _____

* P.N. = Part or Product Number