



Plat/Development Review Committee Application Form

Developer(s):

Name(s) _____

Address _____

City _____ State _____ Zip _____

Social Security or Company Federal Identification # _____

Phone # _____ Fax # _____

Cell # _____ Other # _____

Email _____

Property Owner(s)/Fee Owner(s), if different from above:

Name(s) _____

Address _____

City _____ State _____ Zip _____

Phone # _____ Fax # _____

Email _____

Parcel Information:

PID#(s): _____ Parcel Acreage: _____

Complete Legal Description (not abbreviated description from tax statement): _____

Land Use Request: _____

Proposed Name of Project/Subdivision: _____

Proposed # of Lots or Non-Residential Sq. Ft.: _____

Primary Contact:

Rice County Highway Department
Phone: 507.332.6110
Fax: 507.332.8335

610 20th St. N.W.
Faribault, MN 55021
www.co.rice.mn.us

First Application Fee: \$250.00 for a development of 3 or less residential lots in a township.
\$350.00 for all other proposed plats.

Subsequent Application(s) Fee: \$315.00 plus \$1,000 escrow deposit. No escrow deposit will be required for a development of 3 or less residential lots in a township.

An escrow deposit is required to cover costs incurred from staff and consultants directly related to processing your application. This escrow deposit and the Developer's social security number or company federal identification number will be collected prior to scheduling review(s) of your application. These costs are normally related to review of the application by Rice County (e.g. Highway Department, Planning and Zoning Department, Attorney's Office, and Soil and Water Conservation District).

If the deposit is depleted before review of the application is concluded, you may be asked to make an additional deposit. In all cases, bills must be current before the County Board takes final action on your application.

There will be no credit given in cases where requests are withdrawn, determined to be premature, or denied. We make every attempt to keep costs down. It is important that completed documents, plans, and designs be furnished by you and your consultants in a timely fashion in order to accomplish this. Incomplete submittals result in time-consuming report writing and increased review time.

Please contact the Rice County Highway Department if there are unanswered questions or if you're unsure how to proceed. We will strive to process your application as quickly as possible and assist you in every way we can.

I understand that all County incurred professional fees and expenses associated with the processing of this request are the responsibility of the property owner and/or applicant and should be promptly paid. If payment is not received from the applicant, the property owner acknowledges and agrees to be responsible for the unpaid fee balance either by direct payment or a special assessment against the subject property.

I hereby authorize the County Engineer or authorized agent to enter upon property subject to this application to gather information pertinent to this request.

Signature(s) of Developer(s): _____ Date: _____

_____ Date: _____

Signature(s) of Owner(s): _____ Date: _____

_____ Date: _____