

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, May 22, 2018 at 8:30 a.m.**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A. Roll Call - The meeting was called to order by Commissioner Steve Bauer, Chairperson. Members present were: Gillen, Docken, Malecha, Miller and Bauer.

B. Motion by Gillen, seconded by Miller, to approve the minutes of May 8, 2018.

RESULT:	Approved [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

C. Motion by Docken, seconded by Gillen, to approve the agenda as presented.

RESULT:	Adopted [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

II. ENVIRONMENTAL SERVICES: Julie Runkel

A. Motion by Docken, seconded by Malecha, to approve the Waiver of Plat with the conditions and findings recommended by the Planning Commission for Edward Koktavy on behalf of landowners Michael & Marsha DeGroot. This property is located in Section 33 of Forest Township.

RESULT:	Approved [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

B. Motion by Gillen, seconded by Malecha, to approve the Conditional Use Permit with the conditions and findings recommended by the Planning Commission for Dean Sammon on behalf of landowners David & Jacquelyn Hubers. The property is located in Section 18 of Northfield Township.

RESULT:	Approved [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

C. Motion by Malecha, seconded by Miller, to approve the Conditional Use Permit with conditions and findings for Thomas McDonough on behalf of McDonough Farms LLC. This property is located in Section 18 of Cannon City Township.

RESULT:	Approved [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

D. Motion by Miller, seconded by Malecha, to approve the One Watershed One Plan Zumbro River Watershed Memorandum of Agreement.

RESULT:	Approved [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

III. ATTORNEY'S OFFICE: John Fossum

A. Motion by Docken, seconded by Malecha, to approve the out-of-state travel request for Victim Services Coordinator Shawn Becker to attend the 2018 Victim Law Conference

in Portland, Oregon from June 6-9, 2018, with costs to be paid by the OJP Victim Services Grant.

RESULT:	Approved [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

IV. AUDITOR/TREASURER: Annette Peters

- A. Motion by Miller, seconded by Gillen, to adopt Resolution #18-031 - Establishing Absentee Voting Locations, Required Boards and Canvassing Dates for the 2018 Federal, State & County Elections.**

RESULT:	Adopted [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

V. EXTENSION SERVICE: LuAnn Hiniker

- A. Motion by Docken, seconded by Gillen, to approve the Memorandum of Agreement between Rice County and the University of Minnesota for local Extension staffing for 2019-2021, in the amounts of \$176,521 (2019), \$180,052 (2020) and \$183,653 (2021).**

RESULT:	Approved [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

VI. PARKS & FACILITIES: Jake Rysavy

- A. Motion by Miller, seconded by Malecha, to approve the advertisement for bids for the Courthouse Security Upgrades Project.**

RESULT:	Approved [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

- B. Motion by Miller, seconded by Docken, to approve the proposal from Parallel Technologies for the Emergency Notification System, in the amount of \$34,651.48.**

RESULT:	Approved [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

VII. SOCIAL SERVICES: Mark Shaw

- A. Motion by Gillen, seconded by Malecha, to approve the Social Services Department contract with Northfield Healthy Community Initiative for providing coordinator services for the Family Services Collaborative. The term of the agreement is July 1, 2018 through June 30, 2020.**

RESULT:	Approved [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

VIII. ADMINISTRATION: Sara Folsted

- A. Consent Agenda**

Motion by Gillen, seconded by Miller, to approve the Consent Agenda as presented:

RESULT:	Approved [Unanimous]
AYES:	Gillen, Malecha, Miller, Bauer, Docken

1. Payment of Bills

Bills totaled \$573,571.72. Claims over \$2,000 as listed: ADP \$2,522, Advanced Correctional Healthcare \$6,019.74, American Solutions for Business \$12,340.23, APG Media \$2,519.52, ArcaSearch \$39,692.88, Baycom \$2,529, Clifton Larson Allen \$2,400, CIT \$30,967.20, Conway Data \$6,270, Stephen R Ecker \$3,000, Election Systems & Software \$6,035, Esri \$54,025, Innovative Office Solutions \$4,060.74, Metro Sales \$2,487.96, MN DOT \$13,612.86, Neogov \$6,381.60, Ratwik Roszak & Maloney Pa \$4,665.56, Service Master \$8,094.88, Sicora Consulting \$6,309.30, Summit Food Services \$10,361.78, West Publishing Payment Center \$2,055.93, Bolton & Menk \$8,573, Chosen Valley Testing \$4,380, Knight Barry Title United \$3,750, MN DOT \$10,000, Mitchell1 \$3,060, Stepp Manufacturing \$49,217.50, Waterford Oil \$19,184.79, AmeriCare Mobility Van \$5,860.20, DPS Transport \$2,746.90, Wold Architects & Engineers \$35,754.39, Buscho Enterprises \$41,643.56, Community Co-Op \$4,211.91, Dick's Sanitation \$19,310.81, Fairbanks Scales \$3,496.87, Good Year Tire \$2,852.13, Jr's Advanced Recyclers \$4,221, Mvtl Laboratories \$4,785.70, Nuss Truck & Equipment \$9,277.24, Veolia Environmental Services \$11,988.46, CAC of Northfield \$6,600, Faribault Public Schools ISD 656 \$4,266.32, Northfield Healthy Community Initiative \$17,496.93, David Dillon \$4,000, Marilyn's Place At Maple Hills \$3,174. Additional Social Service bills totaled \$145,976.73. Claims over \$2,000 as listed: 180 Degrees \$4,240.62, Access on Time \$8,648, Catholic Charities \$15,262.50, Cochran Recovery Services \$7,879.50, Fergus Falls CBHH \$10,255, KCQ \$16,790.68, Sherri or Thomas Langfeldt \$2,298.30, Laura Baker Services \$7,608, LSSMN \$4,128.84, MSOP MN Sex Offender Program \$13,950, Sibley County Human Services \$3,075.88, Unity House \$3,890.80, Tod & Pam Vaudrin \$2,967.25, Volunteers of America \$10,260, Zumbro Valley Health Center \$2,631.65.

2. Extra Time/Over Time Report (5/11/2018)

3. Personnel Appointments

Kayla Fisher, Seasonal Summer Worker/Highway Maintenance, Highway Department @ \$15.00/hr., eff. 05/29/2018

Leah Peterson, Reg. FT Clerk, Community Corrections @ \$18.04/hr., eff. 05/22/2018

Abdi Mohamed, Reg. FT Office Support Specialist, Social Services @ \$16.06/hr., eff. 06/04/2018

Amy Jordahl, On-Call PT Jury Attendance, District Court @ \$100.00/day, eff. 05/22/2018

Jennifer Murphy, On-Call PT Jury Attendance, District Court @ \$100.00/day, eff. 05/22/2018

Troy Rossow, On-Call PT Jury Attendance, District Court @ \$100.00/day, eff. 05/22/2018

John Bellingham, On-Call PT Jury Attendance, District Court @ \$100.00/day, eff. 05/22/2018

4. Applications for Retail Sale of Beer, Liquor & Tobacco

Renewal Application for On Sale & Sunday Liquor License for Winjum, Inc. dba Winjum's Shady Acre Resort, 17759 177th Street West, Faribault, MN 55021 for the license period of July 1, 2018 through June 30, 2019.

Renewal Application for On & Off Sale & Sunday Liquor License for The Lodge, Inc. dba The Lodge, 7170 153rd Street West, Faribault, MN 55021 for the license period of July 1, 2018 through June 30, 2019.

Renewal Application for On & Off Sale & Sunday Liquor License for MJVoegele, Inc. dba The Channel Inn, 23219 Farwell Avenue, Faribault, MN 55021 for the license period of July 1, 2018 through June 30, 2019.

Renewal Application for On & Off Sale Malt Liquor License for Thomas Tousignant, dba LeMieux Resort, 7710 Cedar Lake Road, Faribault, MN 55021 for the period of July 1, 2018 through June 30, 2019.

5. Minnesota Lawful Gambling Premises Permit Application

Ducks Unlimited Northfield Chapter 113 at Willinger's Golf Club, 6797 Canby Trail, Northfield, MN 55057 on July 19, 2018.

Minnesota Odd Fellows Home, dba Three Links Care at Willinger's Golf Club, 6797 Canby Trail, Northfield, MN 55057 on August 2, 2018.

6. Auditor/Treasurer's Office Organizational Chart

B. Motion by Miller, seconded by Gillen, to approve the out-of-state travel request for Sara Folsted to attend the 2018 SelectUSA Investment Summit in National Harbor, Maryland from June 20-22, 2018.

RESULT: Approved [Unanimous]
AYES: Gillen, Malecha, Miller, Bauer, Docken

- C. **Motion by Miller, seconded by Malecha, to approve conducting a joint public hearing with the City of Faribault for Stein Air - Proposed Tax Abatement on June 12, 2018 at 6:00 p.m. in the Council Chambers of the Faribault City Hall.**

RESULT: Approved [Unanimous]
AYES: Gillen, Malecha, Miller, Bauer, Docken

- D. **Motion by Malecha, seconded by Miller, to approve conducting a joint public hearing with the City of Faribault for Daikin Applied - Proposed Tax Abatement on June 12, 2018 at 6:00 p.m. in the Council Chambers of the Faribault City Hall.**

RESULT: Approved [Unanimous]
AYES: Gillen, Malecha, Miller, Bauer, Docken

IX. ADJOURNMENT

- Motion by Malecha, seconded by Gillen, to adjourn the meeting.**

RESULT: Approved [Unanimous]
AYES: Gillen, Malecha, Miller, Bauer, Docken

Approved by the Rice County Board of Commissioners this 12th day of June, 2018.

RICE COUNTY BOARD OF COMMISSIONERS

Steve Bauer, Chairperson

ATTEST:

Sara Folsted, County Administrator