



RICE COUNTY BOARD OF COMMISSIONERS

Commissioner's Room / Government Services Bldg. / Tuesday, January 2, 2018 at 8:30 a.m.

AGENDA

- 8:30 am** **I.** **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- A. Roll Call
 - B. Approval of Agenda
 - C. Election of Officers/2018 Chairperson
 - D. Election of Officers/2018 Vice-Chairperson
 - E. Set Commissioner Meeting Dates & Times for 2018
 - F. Commissioner Committee Appointments
- 8:45 am** **II.** **ADMINISTRATION: Sara Folsted**
- A. Adoption of Resolution #18-001/Official Newspaper for the Publication of Official Proceedings in Summary Form & Public Notices
 - B. Adoption of Resolution #18-002/Publication of Delinquent Real Estate Tax List
 - C. Incidental Fund Appropriations
 - D. Adoption of Resolution #18-003/Designating Rice County Website as 2018 Official Publication for Transportation Projects
- 9:00 am** **III.** **ADJOURN** (The Board may meet as a group for lunch)

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the County's Administration Office at 507.332.6101 or e-mail slangevin@co.rice.mn.us. TDD users can call 507.332.6248. Please call 24 hours before the meeting, if possible.



RICE COUNTY, MINNESOTA
Request For County Board Action

AGENDA DATE: January 2, 2018

REQUEST BY: Shelley Langevin, Administration

STATE ITEM OF BUSINESS:
Election of Officers/2018 Chairperson

BACKGROUND:
(Background or Memo Information)

COUNTY BOARD ACTION REQUESTED:
to cast a unanimous vote to appoint Steve Bauer as the 2018 Chairperson for the Rice County Board of Commissioners.

Reviewed with additional material provided: ✓ Approved
County Administrator



RICE COUNTY, MINNESOTA
Request For County Board Action

AGENDA DATE: January 2, 2018

REQUEST BY: Shelley Langevin, Administration

STATE ITEM OF BUSINESS:
Election of Officers/2018 Vice-Chairperson

BACKGROUND:
(Background or Memo Information)

COUNTY BOARD ACTION REQUESTED:
to cast a unanimous vote to appoint Galen Malecha as the 2018 Vice-Chairperson for the Rice County Board of Commissioners.

Reviewed with additional material provided: ✓ Approved
County Administrator



RICE COUNTY, MINNESOTA
Request For County Board Action

AGENDA DATE: January 2, 2018

REQUEST BY: Shelley Langevin, Administration

STATE ITEM OF BUSINESS:
Set Commissioner Meeting Dates & Times for 2018

BACKGROUND:
(Background or Memo Information)

COUNTY BOARD ACTION REQUESTED:
to set all the Committee of the Whole/Work Sessions for the first and third Tuesday of each month; regular Board of Commissioner Meetings on the second and fourth Tuesday of each month; and to begin all of these meetings at 8:30 a.m.

Reviewed with additional material provided: ✓ Approved
County Administrator



RICE COUNTY, MINNESOTA
Request For County Board Action

AGENDA DATE: January 2, 2018

REQUEST BY: Shelley Langevin, Administration

STATE ITEM OF BUSINESS:
Commissioner Committee Appointments

BACKGROUND:

COUNTY BOARD ACTION REQUESTED:
to approve the 2018 Rice County Commissioner Committee Appointments as presented.

Reviewed with additional material provided: ✓ Approved
County Administrator

2018 Commissioner Board/Committee Appointments

Airport Zoning Board/Commission:	Bauer	Miller (alternate)
Area Agency on Aging Committee:	Gillen	
Budget Committee:	Bauer	Malecha
Building Security Safety Committee:	Docken	Miller
Cannon River Watershed Partnership:	Malecha	Docken (alternate)
Community Corrections Advisory Committee:	Malecha	Bauer (alternate)
Community Health Services Advisory Committee:	Malecha	Bauer (alternate)
Consolidated Dispatch Joint Powers Board:	Malecha / Gillen	Miller (alternate)
Criminal Justice Coordinating Council:	Miller	Gillen
District One Hospital Board Appointment Comm:	Miller	Bauer (alternate)
Economic Development Committee:	Gillen / Malecha	Miller / Docken (alternates)
Employee Safety Committee:	Docken	
EMS Provider Council:	Docken	Miller (alternate)
Extension Advisory Committee:	Docken / Bauer	Gillen (alternate)
Family Services Collaborative Governing Board:	Malecha	Miller/Docken/Bauer/Gillen (observers)
Health Insurance Committee:	Miller	Gillen
Historical Society Committee:	Miller	Bauer (alternate)
Intergovernmental Committees:	Docken / Miller / Bauer / Gillen / Malecha	
Jail Task Force Committee:	Miller	Malecha
Juvenile Detention Alternatives Initiative (JDAI)	Docken	
Labor Relations/Personnel Committee:	Bauer / Malecha	Docken (alternate)
Law Library Board:	Gillen	Bauer (alternate)
MCIT Voting Delegate & Alternate:	Gillen	Docken (alternate)
Mental Health Advisory Council:	Gillen	Malecha (alternate)
MICA Board of Directors:	Gillen	Docken
	Miller / Bauer / Malecha (alternates)	
Mill Towns Trail Joint Powers Board:	Malecha	Miller
Multi-County Solid Waste Working Group (Regional Solid Waste Committee):	Gillen	Docken (alternate)
North Alexander Park Committee:	Miller	Bauer
Northfield Wellhead Protection Committee:	Malecha	Gillen (alternate)
One Watershed, One Plan	Malecha	Docken (alternate)
Parks & Facilities Committee:	Malecha	Miller
Planning & Zoning/Solid Waste Committee:	Docken	Gillen
Planning Commission:	Docken	Bauer (alternate)
Regional Economic Development Committee:	Docken	Malecha
Regional Emergency Management Services:	Bauer	Miller (alternate)
Regional Passenger Rail Committee:	Malecha	Docken (alternate)
Regional Radio Joint Powers Board:	Gillen	Malecha (alternate)
Resource & Conservation District Board:	Gillen	Docken (alternate)
Rice County Ag Society:	Gillen / Miller	Docken (alternate)
Rice County Lake Management Program Steering Committee:	Miller	Bauer (alternate)
Rice County SWCD:	Docken	Dennis Luebbe
Rice County Solid Waste Committee:	Docken	Gillen

Roberds Lake Subordinate Service District

Advisory Committee:	Bauer	
SE Minnesota Water Resources Board:	Gillen	Malecha
SELCO	Malecha	
SEMREX Joint Powers Board:	Gillen	Bauer (alternate)
Social Services/Public Health Committee:	Malecha	Miller
Southeastern Minnesota Regional Trails:	Malecha	Miller (alternate)
Southeastern Minnesota Tourism:	Gillen	Docken (alternate)
State & Federal Legislative Activities:	Docken / Miller / Bauer / Gillen / Malecha	
State Community Health Services Advisory Committee (SCHSAC):	Deb Purfeerst	Malecha / Docken (alternates)
Technology Committee	Malecha	Miller
Three Rivers Community Action:	Malecha	Miller (alternate)
Transportation & Ditch Committee:	Docken	Gillen
Workforce Development, Inc.:	Bauer	Malecha (alternate)

2018 AMC Policy Committees:

Environment & Natural Resources: Commissioner Steve Bauer

General Government: Sara Folsted

Health & Human Services: Commissioner Galen Malecha

Public Safety: Commissioner Jeff Docken

Transportation & Infrastructure: Commissioner Jake Gillen

2018 AMC Delegate Appointments:

Jake Gillen, Galen Malecha, Dave Miller, Steve Bauer, Jeff Docken

Sara Folsted, Mark Shaw

Revised on 1/02/2018



RICE COUNTY, MINNESOTA
Request For County Board Action

AGENDA DATE: January 2, 2018

REQUEST BY: Sara Folsted, Administration

STATE ITEM OF BUSINESS:

Adoption of Resolution #18-001/Official Newspaper for the Publication of Official Proceedings in Summary Form & Public Notices

BACKGROUND:

The low bid last year was the Faribault Daily News -- this included publishing Official Proceedings, Public Notices and the Financial Statement.

COUNTY BOARD ACTION REQUESTED:

to adopt Resolution #18-001 - Official Newspaper for the Publication of Official Proceedings in Summary Form & Public Notices.

Reviewed with additional material provided: ✓ Approved
County Administrator

**BOARD of COMMISSIONERS
RICE COUNTY, MINNESOTA**

RESOLUTION #18-001

**OFFICIAL NEWSPAPER FOR THE PUBLICATION OF OFFICIAL
PROCEEDINGS IN SUMMARY FORM & PUBLIC NOTICES**

WHEREAS, the Rice County Board of Commissioners has requested bids for the publication of official proceedings, financial statement and other public notices; and

WHEREAS, a publication of a summary of the proceedings would adequately inform the public of the substance of the proceedings; and

WHEREAS, the Faribault Daily News is a qualified newspaper and has submitted the lowest bid for such publication; and

WHEREAS, the Faribault Daily News does have county-wide circulation; and

WHEREAS, publication outside of the Faribault Daily News circulation area may be required in order to adequately inform the public; and

WHEREAS, other qualified newspapers are published outside of the Faribault Daily News primary circulation area.

NOW THEREFORE BE IT RESOLVED, that the official newspaper for the publication of official proceedings in summary form and public notices is the Faribault Daily News and such publication may be supplemental in order to adequately inform the public by discretionary publication in other qualified newspapers.

Dated this 2nd day of January, 2018.

RICE COUNTY BOARD OF COMMISSIONERS

Steve Bauer, Chairperson

ATTEST:

Sara Folsted, County Administrator



RICE COUNTY, MINNESOTA
Request For County Board Action

AGENDA DATE: January 2, 2018

REQUEST BY: Sara Folsted, Administration

STATE ITEM OF BUSINESS:

Adoption of Resolution #18-002/Publication of Delinquent Real Estate Tax List

BACKGROUND:

The low bid last year was the Faribault Daily News.

COUNTY BOARD ACTION REQUESTED:

to adopt Resolution #18-002 - Publication of the Delinquent Real Estate Tax List.

Reviewed with additional material provided: ✓ Approved
County Administrator

**BOARD of COMMISSIONERS
RICE COUNTY, MINNESOTA**

RESOLUTION #18-002

**PUBLICATION OF THE DELINQUENT
REAL ESTATE TAX LIST**

WHEREAS, the Rice County Board of Commissioners has requested bids for the publication of the Delinquent Real Estate Tax List; and

WHEREAS, the low bidder for the publication of the Delinquent Real Estate Tax List was the Faribault Daily News.

NOW THEREFORE BE IT RESOLVED, that the bid for the publication of the Delinquent Real Estate Tax List is awarded to the Faribault Daily News.

Dated this 2nd day of January, 2018.

RICE COUNTY BOARD OF COMMISSIONERS

Steve Bauer, Chairperson

ATTEST:

Sara Folsted, County Administrator



RICE COUNTY, MINNESOTA
Request For County Board Action

AGENDA DATE: January 2, 2018

REQUEST BY: Shelley Langevin, Administration

STATE ITEM OF BUSINESS:
Incidental Fund Appropriations

BACKGROUND:
(Background or Memo Information)

COUNTY BOARD ACTION REQUESTED:
to approve the Incidental Fund Appropriations as follows: Postage & Communications - \$120,000; Utilities - \$300,000; Attorney Contingency - \$1,000; and Sheriff Contingency - \$1,000.

Reviewed with additional material provided: ✓ Approved
County Administrator



RICE COUNTY, MINNESOTA
Request For County Board Action

AGENDA DATE: January 2, 2018

REQUEST BY: Shelley Langevin, Administration

STATE ITEM OF BUSINESS:

Adoption of Resolution #18-003/Designating Rice County Website as 2018 Official Publication for Transportation Projects

BACKGROUND:

COUNTY BOARD ACTION REQUESTED:

to adopt Resolution #18-003 - Designating the Rice County Website as the 2018 Official Publication for Transportation Projects.

Reviewed with additional material provided: ✓ Approved
County Administrator

**BOARD of COMMISSIONERS
RICE COUNTY, MINNESOTA**

RESOLUTION #18-003

**DESIGNATING THE RICE COUNTY WEBSITE
AS THE 2018 OFFICIAL PUBLICATION
FOR TRANSPORTATION PROJECTS**

WHEREAS, public notice concerning governmental activities helps to ensure that the citizens of Rice County are informed; and

WHEREAS, public notice of bids, proposals or contracts also facilitates the goal of obtaining the best product or services at the lowest responsive price; and

WHEREAS, Minnesota Statutes §375.21 requires published notice for contracts meeting dollar limitations involving the work or labor to construct or repair bridges, roads or buildings; and

WHEREAS, pursuant to Resolution #18-001 the Rice County Board of Commissioners has designated the Faribault Daily News as the official newspaper for the 2018 publication of official proceedings and public notices; and

WHEREAS, Minnesota Statute §331A.12 provides that the Rice County Website may be designated as the official publication for the publication of transportation projects; and

WHEREAS, the publication on the Rice County Website of transportation projects is in lieu of any other required form of publication; and

WHEREAS, Website publication for transportation projects shall conform to substantially the same format and same period of time as is required for publication in an official newspaper; and

WHEREAS, a permanent record of such publications shall be maintained by Rice County in form accessible by the public.

NOW THEREFORE BE IT RESOLVED, that the Rice County Board of Commissioners hereby designates the Rice County Website, www.co.rice.mn.us, as the 2018 Official Publication for the public notices required for transportation projects.

NOW THEREFORE BE IT FURTHER RESOLVED, that a notice be published in the Official Newspaper and on the Rice County Website that any advertisements for bids involving transportation projects will be published on the Rice County Website.

Dated this 2nd day of January, 2018.

RICE COUNTY BOARD OF COMMISSIONERS

Steve Bauer, Chairperson

ATTEST:

Sara Folsted, County Administrator